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Windsor, Ontario January 31, 2011

A meeting of the **Small Business Advisory Panel** is held this day commencing at 10:00 o'clock a.m. in Room 402, 400 City Hall Square East, there being present the following members:

Dr. Alfie Morgan, Chair  
Councillor Alan Halberstadt  
Norm Marcoux  
James Marsh  
Vicky Smith  
Jim Williams (arrives at 10:07 a.m.)

**Regrets received from:**

Don Larkin  
Charlie Regan

**Also present are the following resource personnel:**

Susan Vadori, Committee Coordinator (A)

**1. CALL TO ORDER**

The Chair calls the special meeting to order at 10:06 o'clock a.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

**2. NOTICE OF SPECIAL MEETING**

Moved by A. Morgan, seconded by N. Marcoux  
That Section 3.3 (c) of the Procedure Bylaw Number 420-2001 requiring 24 hours notice for a special meeting to be called **BE WAIVED**.  
Carried.

**3. DECLARATIONS OF CONFLICT**

None declared.

4. **BUSINESS ARISING FROM THE MINUTES**

4.1 **Small Business Advisory Panel's Feedback to Council on the CIP**

The Committee generally discusses feedback regarding the observations and generally notes their support of the document prepared as the Panel's Feedback to the Council Report on the CIP.

The Committee generally agrees that:

- this Feedback Report is a start in the right direction;
- the Committee notes it is aware of some existing businesses being concerned with exclusion if the CIP if it is adopted by City Council;
- this Feedback Report should be forwarded to Council for their consideration.

Moved by A. Halberstadt, seconded by N. Marcoux

That the comments provided by the Small Business Advisory Panel **BE FORWARDED** to City Council for information purposes, ***attached*** as Appendix "A".  
Carried

5. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 10:13 o'clock a.m.

CHAIR

COMMITTEE COORDINATOR